

## Director of Family Ministries

**Clay Church:** *A United Methodist Community*

South Bend, Indiana



**Clay Church**

[www.claychurch.com](http://www.claychurch.com)

Clay Church is looking for a full-time Director of Family Ministries to provide leadership and direction for FaithWorks!, our kid-friendly, Scripture-based ministry for children and families. This leader will guide ministries to develop, nurture, and grow childrens' relationships with Jesus as their forever friend, as well as walk with parents and guardians as they nurture their child's faith journey.

With a fantastic location on the north side of South Bend and in the heart of Michiana, our Clay Church **mission** is to **walk with more people toward a transforming relationship with Jesus Christ**. Our **vision** is **every person embraced, passions ignited for serving where God calls, and Christ's love expanding**. Our caring, friendly church has many families, with the potential to draw many more who are seeking authentic worship in a Christ-centered, mission focused congregation.

### ROLE SUMMARY

Position is responsible for leading the FaithWorks! Ministry (children from birth through 5<sup>th</sup> grade) and serving with our Family Ministries Team.

### KEY RESPONSIBILITIES

#### FaithWorks! Team Leadership

- Supervise, equip and mentor FaithWorks! staff.
- Oversee curriculum selection for Preschool and Elementary.
- Responsible for the Family Ministry and FaithWorks! budgets.

#### Volunteer Teams Leadership

- Recruit, train, mentor, and develop and train small group leaders and full group session leaders for Preschool and Elementary.
- Prepare Elementary small group lessons and supplies for weekly lessons.
- Communicate with leaders, currently using Lead Small and Parent Cue app.
- Develop, mentor, and provide direction for Sunday morning teams.
- Develop and mentor the Tech Team (including adults, students and/or preteens).

#### Teaching and Leading

- Oversee creation of worship & teaching experiences for Sunday mornings.
- Responsible for preparation of multi-media for elementary large group experience.
- Lead Tuesday morning FaithWorks! time for the Clay Church Preschool.
- Plan events and retreats.
- Participate in planning and leadership for Worship Together Sundays.
- Participate with Worship Design planning and leading the Family Christmas Eve Service.

## Family Ministry Connections

- Communicate with and equip parents.
- Facilitate ministry for life transitions.
- Foster relationships with Clay Church Preschool director & staff.
- Lead joint ministry opportunities with the Youth Minister and Family Ministry Team.
- Provide summer camping options for children.

## QUALIFICATIONS & SKILLS

- A growing relationship with Jesus Christ.
- A passion to see children grow in faith and their knowledge of the love of Jesus.
- Commitment to the vision and mission of Clay Church.
- Education in, or significant experience, with children's spiritual and learning formation.
- Relates well to all kinds of people, builds effective relationships, communicates effectively both interpersonally and corporately.
- Experience with building and empowering leaders and teams.
- Action-oriented and displays focus, passion and initiative.
- Organized and able to manage multiple projects.
- Committed to improvement, seeks constructive criticism.
- Understands strengths and weaknesses.
- Cooperative spirit.

## TEAM ACCOUNTABILITY

The Director of Family Ministries reports to the Lead Pastor.

Serves on Executive Team

Serves on Staff Team

Meets periodically with the Worship Design Team

## APPLY

Interested candidates should send a resume and cover letter to Brian Durand at [bdurand@claychurch.com](mailto:bdurand@claychurch.com).

## CLAY STAFF VALUES

As the staff of Clay Church, this is how we live...

- **Christ-Centered:** In all we do. Period.
- **Family:** Relationships matter to us. We empower each other, are accountable to each other, have fun together, love each other.
- **Real:** We are vulnerable, humble, honest, always living with integrity.
- **Fearless:** We dream big, take risks, are not afraid to fail, and always aim for excellence.
- **Servants:** If something needs doing, we do it. We bring 100%, always growing in discipling and leading leaders, serving as Christ's hands and feet in our community and our world.